

MINUTES
NEWTON SUBDIVISION REVIEW BOARD
March 25, 2009

The regularly scheduled meeting of the Newton Subdivision Review Board was held on Wednesday, March 25, 2009 at 9:00 a.m. in the Council Chambers of City Hall and then recessed to the Planning Dept. Library for a work session on Manual of Specification revisions.

MEMBERS

PRESENT: Glenn Pattishall
Kevin Yoder
Wilce Martin

MEMBERS

ABSENT: Sandra Waters
Todd Clark
Don Brown

STAFF

PRESENT: Ben McCrary, Planner

OTHERS

PRESENT: None

Item 2: Approval of Minutes (March 11, 2009 Mtg.)

No action was taken on the minutes of the March 11 meeting since a quorum was not present.

Item 3: Old Business

Work Session on Manual of Specifications Revisions

Mr. Martin stated that the Public Works staff had completed its review of the Details and Specifications as well as the Installation and Material sections.

Mr. Yoder presented recommended changes in the wording with regard to Fire Hydrants and the Water System Design Guides. The hydrant specification and diagram in the current ordinance was provided to Mr. Martin to include in the Manual of Specs.

After general discussion concerning the fire suppression system guidelines and material specs, there was consensus that Mr. Martin would make the revisions and then forward revised copies to the members of the SRB for continued discussion.

Mr. Martin also stated that he would try to obtain details and specifications from the City of Stanly for the staff to consider as well with regard to landscaping, street trees, etc.

It was agreed that the Planning Dept. would review the operational and procedural aspects as well as the other elements and aspects of the Draft Manual and would report back at a future meeting with recommended changes for consolidation and then consideration by the SRB and ultimate recommendation to Council for approval.

There was consensus that the name of the Manual of Specifications be as follows:
City of Newton Manual of Specification and Development Standards

Item 4: New Business

There was none

Item 5 Adjournment

There being no further business for discussion, **Mr. Pattishall** adjourned the meeting at 10:00 a.m.

Respectfully submitted,



Glenn J. Pattishall, AICP
Chairman

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